

Development Authority of Butts County
Monthly Board Meeting Minutes

The Development Authority of Butts County held its monthly meeting on Friday, November 1, 2024 at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden	X		Roger McDaniel	X	
John Fisher	X		Alicia Washington	X	
John Harkness	X		Arthur White	X	
Fred Head	X				

Staff Present: Executive Director Bob White and Melissa Griffin, Workforce Development Coordinator, and Kevin Brown-Authority Counsel. Also attending were Brad Johnston, Butts County Manager, and Michael Brewer, Deputy County Manager.

I. Welcome and Approval of the Agenda

Chairman Harkness called the meeting to order and confirmed that a quorum was present. On a motion by Mr. Fisher, seconded by Ms. Washington, the Board voted unanimously to approve the agenda as amended.

II. Approval of the Minutes

a) October 11, 2024 – Monthly Meeting

On a motion by Mr. Head, seconded by Mr. McDaniel, the Board unanimously approved the Minutes of the October 11, 2024, monthly meeting.

III. Board Items for Discussion and Action

a) Financial Reports October 2024

- Checking IDA
- Checking DABC
- MasterCard Credit Card
- Joint Development Authority of Butts & Spalding

On a motion by Ms. Washington, seconded by Mr. Head, the Board voted unanimously to accept the Financial Reports as presented.

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- IV. Old Business:** There were no Old Business items for discussion.
- V. New Business:**
- a) **General Liability Insurance Policy Renewal**—Executive Director Bob White provided a quote for renewal of the Liability Insurance Policy on Authority-owned land. Following discussion and on a motion by Mr. Burden, seconded by Ms. Washington, the Board voted unanimously to approve the Liability Insurance Policy for Authority-owned land with the United States Liability Insurance Company with the Terrorism rider as presented.
- b) **Board Appointments/Re-Appointments** – Executive Director White reminded the Board that three Authority members’ (John Harkness, Alicia Washington and Fred Head) terms are set to expire on December 31st, and those members were asked to advise the Executive Director by the end of the month whether they wished to be re-appointed for another term by the Board of Commissioners. All three Board members indicated their desire to remain on the Authority if that was the desire of the Commissioners.
- VI. Staff Reports and Information** – Bob White and Melissa Griffin provided a brief update on project activity since the last meeting.
- VII. Executive Session:** On a motion by Mr. McDaniel, seconded by Ms. Washington, the Board voted unanimously to enter Executive Session to discuss Legal & Real Estate Matters. Following discussion, there was a motion by Mr. Fisher, seconded by Mr. Burden, to reconvene the public meeting and upon a motion by Mr. Fisher, seconded by Mr. McDaniel, the Board voted unanimously to reconvene the public meeting. There was a motion by Mr. Burden to table discussions, but the motion died for lack of a second. Prior to subsequent further motions, Chairman Harkness acknowledged that he could vote only in the case of a tie, and on a motion by Mr. McDaniel, seconded by Mr. Head, the Board voted 5-1 with Mr. Burden voting nay and Chairman Harkness abstaining, to approve the Bond Resolution as follows: Authorizing the Issuance of Development Authority Taxable Industrial Development Bond (Amazon Data Services, Inc. Project), Series 2024 in a maximum principal amount of \$18,000,000,000.
- VIII. Adjournment:** On a motion by Mr. Fisher, seconded by Mr. Burden, the Board vote unanimously to adjourn.

The Minutes will be officially approved by the Board on: December 13, 2024

Executive Director

Chairman